

## REQUEST FOR EXTENSION TO ENROLMENT END DATE

Candidates may request an extension of their end enrolment date if their studies have been interrupted by circumstances beyond their control. Applications for an extension will be considered in extenuating circumstances and must be made in writing to your Case Manager/Learning Consultant. You will be advised if further fees are payable if your extension is granted.

<b>Given Names of Candidate:</b>		
<b>Correspondence Address:</b>		
<b>Course of Study:</b>	<b>Unit of Study:</b>	<b>Case Manager:</b>
<b>Current Enrolment End Date:</b>		<b>Requested Enrolment End Date:</b>
<b>Reason for requesting a review of your Enrolment End Date:</b>		
<b>Candidate Declaration:</b> I declare that the above statement and any additional documents supporting this application for an extension are true and correct to the best of my knowledge.		
<b>Signature:</b> _____		<b>Date:</b> _____
<b>Principal Case Managers Name:</b>		<input type="checkbox"/> Approved or <input type="checkbox"/> Not Approved
<b>Agreed New Enrolment End Date:</b>	<b>Comments:</b>	
<b>Copy of this form placed on students file by Case Manager</b>	<b>Signature:</b>	<b>Date:</b>