



BSB51918

Diploma of Leadership & Management

Combined Team Services

RTO Provider No 50995

Course Information

Enrolling in the Diploma of Leadership and Management will help you apply the knowledge and skills that a manager requires to be successful in their role. This course focuses on using emotional intelligence to manage your own success and the successes of those you lead and manage. Students will apply strategies to manage workplace relationships, performance and risk.

Course Details and Duration

Delivered via flexible learning with 12 units for completion.

12 months to complete all units (up to 36 months for a traineeship).

Manager (Level 5) training contracts available for new workers.

CTS can adjust the training to suit the individual's needs and their workplace.

Methods of Delivery

Complete all units via a new or existing worker training contract on the job.

Complete all units on a flexible basis.

Mixed mode - classroom training for some units and flexible for remainder.

Recognition of Prior Learning (RPL) for some or all units

Fees – (Fee for Service) 2020

Fee for Service Tuition Fees: \$450 per unit

Resource Fees: \$22.00 per unit

RPL Fees: Dependant on unit

Credit Transfer: \$0.00

Fees – (Training Contracts for New Worker) 2020

Tuition Fees: \$3416.00 full qualification - full learning pathway and RPL

Resource Fees: \$22.00 per unit

Credit Transfer: \$0.00

Student tuition fees are indicative only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as student service and resource fees.

Eligible candidates will be charged as per the Fees and Charges set by the current WA VET Fees and Charges Policy. A full breakdown of fees will be provided prior to commencement once unit selections have been made.



Units of Study



Typical learning objectives

- Develop key skills needed to lead and manage teams and individuals
- Develop your responses to emotional triggers
- Be a considerate and fair performance manager
- Manage work projects
- Oversee, guide and improve quality customer service, workplace safety and risk management

Core Units

BSBLDR511 Develop and use emotional intelligence

BSBLDR502 Lead and manage effective workplace relationships

BSBMGT517 Manage operational plan

BSBWOR502 Lead and manage team effectiveness

Choose any 8 Elective units from this list

BSBCUS501 Manage quality customer service

BSBHRM405 Support the recruitment, selection and induction staff

BSBINN502 Build and sustain an innovative work environment

BSBLDR513 Communicate with influence

BSBMGT502 Manage people performance

BSBMGT516 Facilitate continuous improvement

BSBPMG522 Undertake project work

BSBRISK501 Manage risk

BSBWHS501 Ensure a safe workplace

BSBWOR501 Manage personal work priorities and professional development

Alternative units can be chosen in consultation with CTS. If applying for a credit transfer and your unit is not on this list, contact us to discuss your options.





It's easy to enrol!

We do our very best for all our clients and always try to improve the employability of everyone we deal with. Before you enrol please read our student handbook and browse our site to find out more about the training and development solutions we offer. We want to make sure you choose the right course for you.

Once you have made your decision, or if you need help to decide; email, phone or complete an enquiry form and we will contact you to discuss your study options. If you want to register for one of our courses you can use our online booking form.

We will not enrol you in a Nationally Recognised Qualification without checking first that

- you meet the entry requirements
- you know the cost
- it is a qualification, skill set, unit of competence that is appropriate for you
- you are aware of what resources you will need to successfully participate
- you understand the amount of learning required and how you will be assessed

All candidates have the full support of our resources and trainer who will be in regular contact via phone, email, skype or face to face scheduled appointments for coaching and support.

08 9724 6580

training@ctsconsult.com.au

www.ctsconsult.com.au

PO Box 6064, South Bunbury WA 6230



COMBINED TEAM SERVICES
CUSTOM **TRAINING** SOLUTIONS