

BSB50420

# Diploma Leadership and Management Combined Team Services RTO Provider No 50995

## Diploma Leadership and Management

Enrolling in the Diploma of Leadership and Management will help you apply the knowledge and skills that a manager requires to be successful in their role. This course focuses on using emotional intelligence to manage your own success and the successes of those you lead and manage. Students will apply strategies to manage workplace relationships, performance, and risk.

### Course Details and Duration

Delivered via flexible learning with 12 units for completion. 12 months to complete all units (up to 36 months for a traineeship). Manager (Level 5) training contracts available for new workers. CTS can adjust the training to suit the individual's needs and their workplace.

### Methods of Delivery

Complete all units via a new or existing worker training contract on the job. Complete all units on a flexible basis. Mixed mode - classroom training for some units and flexible for remainder. Recognition of Prior Learning (RPL) for some or all units

### Fees – (Fee for Service) 2021

Fee for Service Tuition Fees: \$450 per unit  
Resource Fees: \$5.50 per unit  
Credit Transfer: \$0.00

### Fees - (Training Contract for New Worker) 2021

**Tuition Fees:** \$3416.00 full qualification - full learning pathway or RPL

**Resource Fees:** \$5.50 per unit

**Text Books:** Student to purchase Leadership & Management, Theory & Practice', 7th Ed, Cole (Cengage).

*Student tuition fees are indicative only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as student service and resource fees.*

Eligible candidates will be charged as per the Fees and Charges set by the current WA VET Fees and Charges Policy. A full breakdown of fees will be provided prior to commencement once unit selections have been made.

### It's easy to enrol!

We do our very best for all our clients and always try to improve the employability of everyone we deal with. Before you enrol please read our student handbook and browse our site to find out more about the training and development solutions we offer. We want to make sure you choose the right course for you. Once you have made your decision, or if you need help to decide; email, phone or complete an enquiry form and we will contact you to discuss your study options. If you want to register for one of our courses, you can use our online booking form.

### Typical Learning Objectives

- Develop key skills needed to lead and manage teams and individuals
- Develop your responses to emotional triggers
- Be a considerate and fair performance manager
- Manage work projects
- Oversee, guide and improve quality customer service, workplace safety and risk management



NATIONALLY RECOGNISED  
TRAINING



### Core Units

BSBCMM511 Communicate with influence  
BSBCRT511 Develop critical thinking in others  
BSBLDR523 Lead and manage effective workplace relationships  
BSBOPS502 Manage business operational plans  
BSBPEF502 Develop and use emotional intelligence  
BSBTWK502 Manage team effectiveness

### Choose any 6 Elective Units from this list

BSBLDR522 Manage people performance  
BSBOPS504 Manage business risk  
BSBPEF501 Manage personal and professional development  
BSBSTR501 Establish innovative work environments  
BSBSTR502 Facilitate continuous improvement  
BSBTWK503 Manage meetings  
BSBWHS521 Ensure a safe workplace for a work area  
BSBPMG430 Undertake project work

Alternative units can be chosen in consultation with CTS. If applying for a credit transfer and your unit is not on this list, contact us to discuss your options.

### We will not enrol you in a Nationally Recognised Qualification without checking first that

- you meet the entry requirements
- you know the cost
- it is a qualification, skill set, unit of competence that is appropriate for you
- you are aware of what resources you will need to successfully participate
- you understand the amount of learning required and how you will be assessed

*All candidates have the full support of our resources and trainer who will be in regular contact via phone, email, skype or face to face scheduled appointments for coaching and support.*

08 9724 6580

[training@ctsconsult.com.au](mailto:training@ctsconsult.com.au)

[www.ctsconsult.com.au](http://www.ctsconsult.com.au)

PO Box 6064 South Bunbury WA 6230



COMBINED TEAM SERVICES  
CUSTOM TRAINING SOLUTIONS

